

RULE 24. FAMILY COURT TRIAGE: Case Management Information & the Pathway Assignment Sheet

To increase the efficiency and efficacy of the family court, the Tenth Judicial District has developed a case assignment plan for the Family Department. This plan was developed by the judges in consultation with the family law bar and other allied professionals. The plan uses objective criteria to assign family court cases to a case management pathway. The appropriate assignment is designed to increase court user satisfaction, improve outcomes, and assist judges in their continuing efforts to manage family court cases effectively and efficiently.

1. **Pathway Assignment Sheet.** Effective April 1, 2023, a party will complete the Pathway Assignment Sheet (“PAS”) in the form and manner approved by the District Court:
 - a. when filing an initial petition or request for Divorce, Determination of Parentage, Child Custody, or Non-Parent Visitation;
 - b. when filing an answer or other responsive pleading thereto (or if no responsive pleading is filed, within 30 days of receipt of the initial pleading);
 - c. when filing a motion to modify an existing parenting plan, or
 - d. upon the Court’s request.
2. **Exempt Actions.** The following actions are exempt from this rule.
 - a. An action filed by the Department of Children and Families, or their contractors, for the establishment of child support, including an initial action to establish parentage, except that the parents may be required to complete the PAS if the Court is asked to establish or modify a parenting plan.
 - b. An action to register for enforcement under the UCCJEA and/or UIFSA, if that action does not request the establishment or modification of a parenting plan.
 - c. An action commenced pursuant to K.S.A. 60-3101 et seq (Protection from Abuse Act, a/k/a PFA) and or 60-31a01 et seq. (Protection from Stalking, Sexual Assault or Human Trafficking Act, a/k/a PFS or PFSSAHTA);
3. **Information not Retained.** PAS is considered an appendix to the Civil Cover Sheet. The PAS:
 - a. must not be retained in the case file;
 - b. must not contain personal identifiers;
 - c. is not subject to Supreme Court Rule 108; and
 - d. may be shredded or otherwise destroyed after the case assignment has been established.

4. **Department Policies.** The Family Department may issue policies regarding implementation of this rule including but not limited to the collection, scoring, and reporting of data.