

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-3

Limitations on the number of document pages for e-filing with service to be executed through the Johnson County Sheriff's Office

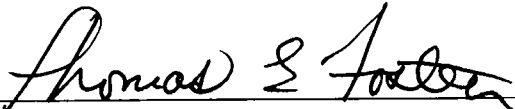
In e-filing, the burden to produce hard copies of documents falls upon the Sheriff's Office for service within Johnson County and the Clerk of the District Court for service by the Sheriff of another county or outside this state. For service by the filing attorney or a special process server, the burden to produce hard copies for service falls, as it has done historically for all service types prior to e-filing, upon the filing attorney.

Cost to the Sheriff's Office for copying, printing and compiling hard copies on large documents that have been accepted through e-filing is significant enough to justify some limitation upon the number of pages for the Sheriff's Office to produce. In consultation with the Sheriff's Office, the Clerk of the District Court, the JIMS Department, and the Court, that reasonable page limitation can be determined periodically.

Balancing (a) our interest in encouraging the use of e-filing in our currently voluntary e-filing system, against (b) the cost burden placed upon the Sheriff's Office, the JIMS Department is authorized, upon continued review and consent of the Chief Judge and judicial designees of the Chief Judge, to place a limitation on the number of document pages to be accepted for e-filing with service to be executed upon any single person or entity by the Johnson County Sheriff's Office as well as out-of-county and out-of-state Sheriff's offices. That page limitation may be adjusted from time-to-time as volume and costs are reviewed periodically, subject to approval by the Chief Judge and/or judicial designees of the Chief Judge.

The page limitation in effect, if any, will be published on the e-filing user interface. Documents submitted which exceed the page limitation will not be accepted for service through the Sheriff's Office unless the filing attorney provides sufficient hard copies to the Sheriff's Office for the requested service. Documents exceeding the page limitation may still be served by the attorney or a special process server alternatively.

Dated this 25<sup>th</sup> day of August, 2011.

  
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Chief Judge

CLERK OF DISTRICT COURT  
JOHNSON COUNTY, KS

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