

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS  
Proceedings under Chapter 38 of K.S.A.

An Administrative Order )  
Regarding the )  
Implementation of )  
Intake and Assessment )  
Procedures )

Administrative Order

No. # 6 - May 1998

ORDER

In light of the Kansas Supreme Court mandate requiring each Judicial District to implement juvenile intake and assessment procedures, the judges of the 10th Judicial District hereby execute this Administrative Order. After careful review, and being fully advised, the Court finds and orders:

BASIS FOR INTAKE AND ASSESSMENT PROCEDURES

1. The Kansas Supreme Court has specifically mandated the use of intake and assessment procedures in each judicial district.
2. Intake and assessment procedures will benefit our district by: Providing family services more efficiently; providing more information for charging decisions; giving police personnel less "down time" in dealing with post-custody decisions.
3. The process of intake and assessment in this District is specifically authorized.

INTAKE AND ASSESSMENT PROCEDURES

1. Each juvenile brought before the intake and assessment site (hereinafter "site") may receive an assessment to allow the court system, family, and service agencies to meet the juvenile's

CLERK OF DISTRICT COURT  
JOHNSON COUNTY, KANSAS  
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COMMUNITY SERVICES CENTER

- B. Juvenile detention;
- C. Licensed shelter facility or foster home;
- D. Any other option authorized by the Court.

OTHER ISSUES

1. To fully utilize the advantages of intake and assessment procedures, information must be freely provided to and from the "site."
2. All agencies having information relating to a juvenile's legal, educational, psychological, medical, or substance abuse status are authorized to provide such information to the "site."
3. The "site" is authorized to provide any information to any law enforcement person or agency, or to any person or agency providing legal, educational, psychological, medical, or substance abuse services.
4. Law enforcement personnel are authorized to transport juveniles to the "site." Understanding the limitations of the intake staff, law enforcement is also authorized to direct parents and juveniles to contact the "site" at a later time (not to exceed 72 hours).
5. All acts not consistent with this Order, the Kansas Supreme Court mandate, and Kansas Statutes are specifically prohibited.

needs.

2. The assessment is designed to aid the family in obtaining services, to provide information for use in making charging and placement decisions, and to assist the court in making disposition orders.

3. Information gathered in the intake process may be used in making charging decisions, but may not be used during the adjudicatory hearing.

#### AUTHORITY OF INTAKE STAFF

1. The District Court judges may designate a specific location to serve as the "site." This "site" is also designated as a "school," for the limited purposes of K.S.A. 38-1527.

2. Each staff member designated by the director is authorized to:

A. Conduct an assessment of a juvenile's educational, psychological, physical, mental, and substance abuse needs;

B. Conduct the assessment through use of interviews (to include a "POSIT"), assessment tools, drug screens, review of any available records, and physical exams;


C. Make placement decision's in the juvenile and community's best interests. Such decisions are subject to review by the Court, pursuant to K.S.A. 38-1542 and 38-1642;


D. Make provisions for transportation of, and emergency medical care for youths in their facility.


3. The possible placement options for intake staff are:

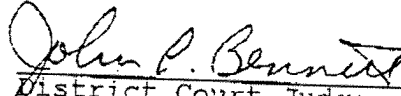
A. Release to parent or other person (with or without bond or house arrest or other conditions of release);

IT IS SO ORDERED.

  
Administrative Judge  
10th Judicial District  
Johnson County, Kansas

  
District Court Judge  
10th Judicial District  
Johnson County, Kansas

  
District Court Judge  
10th Judicial District  
Johnson County, Kansas

  
District Court Judge  
10th Judicial District  
Johnson County, Kansas